

Housing Opportunities Action Council

Governing Board

Minutes 07-26-17

Board Members in Attendance: Biff Traber (co-chair), Anne Schuster (co-chair), Lauren Schaffner (alt), Tabitha Ciulla (alt), Jim Moorefield, Chris Quaka, Julie Manning, Nicole Hindes, Kari Whitacre, Lt. Dan Duncan, Martha Lyon, Donna Holt, Jennifer Morris (alt), Andrea Myhre, Hyatt Lytle (City Council Liaison), Shawn Collins (Program Manager)

Community Members: Ben Danley, Sara Power, Judy Ball, Roberta Smith, Jennifer McDermond

Time	Type	Presenter	Topic / Notes
1:30pm	Report	Co-Chairs and Program Manager	Introductions Approve June Minutes Co-Chair Comments Program Manager report
<p>Approval of June Minutes: Correction: Jennifer Morris attended the June meeting. With correction, Minutes approved.</p> <p>Co-Chair Comments: Biff Traber: Two topics for comment. The first topic is the structure of the meetings. In the Leadership meeting there was discussion of interactions at the June meeting with people in the audience. Reminder that this a meeting of the Governing Board of the HOAC. It is not a government meeting, and is not operated as a City Council or Commissioners meeting. We try to include discussion where it makes sense, but it's not a town hall meeting. Rather the discussion is intended to enable the Governing Board to make necessary decisions. We will continue to have public comment periods at the end of the meeting. Where it makes sense, we will open up extended periods for public comment, depending on the agenda.</p> <p>The second topic is a proposal for a HOAC planning retreat, similar to the summit held last year. This proposal is stimulated by a couple of converging events. The first is that we've reached a point in the update of the Ten Year Plan where we have identified keystone strategies, and are beginning to move ahead with those. The second is a discussion and comments from the recent Corvallis City Club forum, in which there was a suggestion from Kari Whitacre that the community needs to decide what it wants homeless services to look like going forward, and further description by Anne Schuster of what a full-service system might look like. These comments, and discussion in Leadership, suggest it may be time to have a session as a Governing Board to discuss where we are going, and what we want to accomplish in the future. Suggestion is for a 4-hour session.</p> <p>Discussion: General support and agreement that the timing is right.</p> <p>Program Manager Report: Written comments were distributed, and are available online. Comments included an update on the state of efforts to locate the men's cold weather shelter. There is some progress, but still no firm agreement on location or operator. One success is the recent direction from City Council that staff create a temporary use provision in City code. On the operations front, we are discussing</p>			

<p>having an existing organization serve as the fiscal agent, and creation of a steering committee to manage policy and daily operations. We are also pursuing approval of churches as emergency shelter capacity, which would be activated in the event of a NOAA severe weather event.</p>			
1:40pm	SMART Team update	Andrea Myhre, chair of SMART team	
<p>No report – update will be covered in later agenda topic.</p>			
1:45pm	Funding Coordination Team update	Jim Moorefield, chair of Funding Coordination team	
<p>The committee has not had a recent meeting. Discussion of HUD CoC (Continuum of Care) NOFA (Notice of Funding Availability) recently released. Question raised of whether there may be a benefit to Benton County forming a CoC, separating from the "Balance of State" CoC. That process would take several months, so there is not time to complete before deadline -- but would recommend this topic for discussion at Leadership. Kari Whitacre: There is a mechanism to get funding -- the ROCC (Rural Oregon Continuum of Care) -- which is functional now. There are some big hurdles to address -- encourage getting Joanne Zimmer involved in a conversation. Biff Traber: There's a range of responses possible -- apply in coordination through ROCC, or form a separate CoC. Anne Schuster to Kari: Do you see an advantage to separating? Not clear: we have a strong ROCC. We would have to take on some of the administrative work of being a CoC, and we would then be in competition with ROCC. Jim M: In addition to talking with Joanne Zimmer, we should talk with areas in Oregon that are not part of ROCC. Would be good to understand why they are not in ROCC.</p> <p style="text-align: center;">NOTE: This will be placed on future Leadership agenda.</p> <p>Additional topics: Martha Lyon: Question about Meyer Memorial Trust “systems alignment” RFP. Is anyone applying? Collaborative applications are favored. Applications without partnerships will not be considered. Grants are focused on system alignment, and addressing system changes that help under-represented groups access housing. Viewing applications through an equity lens. Bringing CHANCE system to smaller agencies may be a good way to get system info together for HUD. Kari Whitacre: Looking at this and the CoC grant cycle. Not sure if COI has bandwidth. Donna Holt: LBHA considering application. Jim Moorefield: WNHS may consider. By definition this is looking at cross-sector work – such as housing and health, so our priority on care coordination might make an application appropriate. Are we ready as an organization to put together a work plan that would fit? Julie Manning: There are efforts in the IHN-CCO health care transformation arena that may relate. Would like to be a part of any discussion that develops.</p> <p>Biff Traber: Suggest a meeting with Martha Lyon, Jim Moorefield, Donna Holt, Julie Manning (on behalf of CCO) to discuss</p>			

NOTE: Shawn will set up a meeting for further discussion.

Anne Schuster: EHA and SHAP dollars have been allocated at the state level – is there a way we can tap those resources?

Martha Lyon: Will be directed through CSC -- will report in future meeting.

1:50pm	The Benton County Ten Year Plan to Address Housing and Homelessness, Mid-Point Update	Shawn Collins	Workgroup Charge, Workplans and Metrics
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Review of Workgroup Charge document, draft work plans, and draft metrics.

- Workgroup charge - Discussion:
 - Andrea Myhre: Things like funding opportunities that may connect to an area (Care Coordination), might be driven through the workgroups, rather than spinning up a new team to look at every opportunity. Possible to have workgroup form a calendar that looks at funding.
 - Julie Manning: Suggest adding a view of significant dates (City funding cycles, legislative session, funding timelines) into the timelines for each workgroup.
 - Make this a standard feature of the work plan for each work group.
 - **NOTE: This action will be directed to each of the workgroups**
 - Anne Schuster: County has a biennial budget, so timing is important. May be useful to pull new County Mental Health director into the discussion.
 - Martha Lyon: Good to build a picture of the larger system and objectives, to support funding requests, rather than getting pulled into funding requests that may be off target. If we've got a firmer plan, it will improve the odds of successful funding requests.

- Work plan review: Discussion:
 - Julie Manning: How do we stand up these work groups and support the assessment of current efforts/gaps?
 - Initial ask of existing groups may be to have them visit the workgroup and review current activity
 - Example: Mental Health Advisory Board, RICC
 - Shawn: Health department will continue to be involved in the workgroups, and can provide some of the data gathered as part of the update process as a baseline for assessment of current efforts and gaps.

- Draft Metrics review: Discussion:
 - The metrics outlined here are Draft – May need more review of metrics in Leadership, and they should be reviewed by each workgroup.
 - The metrics plan should include both outputs and outcomes – most of the current draft seems focused on inputs and outputs.
 - Important that metrics utilize data that is readily available, or can be made available without substantial development work, and that they can be collected/curated over time to support analysis over time, and possible “dashboard” development to share data with the broader community.

2:40pm	Public Comment
<p>No community members had public comment.</p> <p>Additional discussion continued on the topic of distribution of eclipse glasses to homeless/low income members of the community.</p> <ul style="list-style-type: none">- Glasses are being distributed through food banks and other channels, but there is a need for more supplies.- Informational materials on the eclipse, some in multiple languages, are available at City/County offices, the Public Library, Corvallis Fire Department.- Shawn will follow up with Health Department to see if there are more glasses available for distribution.	
Meeting Adjourned: 2:45 pm	